



# MINNESOTA CHIEFS OF POLICE ASSOCIATION

DEDICATED TO THE IDEALS OF PROFESSIONAL POLICING

## LOGISTICS FOR YOUR JANUARY 6-9, 2015 LEADERSHIP ACADEMY TRAINING SESSION AT CAMP RIPLEY

The Minnesota Chiefs of Police Association has partnered with Camp Ripley, our Minnesota military and state agency training facility, to bring you a well-rounded training experience taught by Minnesota-based law enforcement instructors. Below you will find the logistics for the week at Camp Ripley.

The Leadership Academy will start **8am Tuesday, January 6<sup>th</sup>**.

**Carpooling** – There is a list on the Leadership Academy website of all course attendees. If you would like to carpool, please reach out to the attendees in your area to coordinate transportation.

**Photo Identification:** Needed to enter the Camp Ripley main gate at the south entrance of Camp Ripley.

**Driving Directions, Map and On-base Directions within Camp Ripley** – If you need driving directions to Camp Ripley, please call MCPA at 651-457-0677. Directions to the Emergency Management Training Center, where classes will be held, or the Education Center for check-in, will be available at Camp Ripley's entrance.

**Education Center for lodging check-in**



**Emergency Management Training Center (EMTC) for classroom (location 6-78 on Cantonment Map)**



**Lodging Check-in.** Check-in is done at the Education Center information desk. Personnel will check you in, give you your lodging key, and direct you to your lodging quarters. A staff person is always available until 2200 for those of you checking in Monday night. Tuesday check-in will be done after class at 1745.

**Meals:** Breakfast will be available at 7:00a.m. every day (Tuesday-Friday) in the Snack Bar (Area 8 on the Cantonment Map, Bldg. 8-22) located between Chickamauga Road and Aviation Road, intersected by (and accessed by) Donald Robinson Rd. The Snack Bar staff will post a sign-in sheet for expected MCPA guests. Lunch and dinner times and locations are specified on the itinerary. There is no dinner provided for Monday night guests.

We will have coffee and snacks for all participants at the training facility throughout the day.

**Social gathering and networking:** There will be a networking night with dinner at the Viking Club on Tuesday, January 6<sup>th</sup>. All participants are encouraged to attend. This time of the year, that is the only night the Viking Club is typically open.

### **Room accommodations:**

- **Bedding:** Included in your room. No need to bring sheets and towels (unless you enjoy a certain thread count!), but DO consider bringing an extra blanket.

- **Temperature:** Prepare for being either too cold or too hot. Heat is regulated by a central switch for all rooms.
- **Facilities:** All rooms have a shared bathroom, adjoining with one other room. Guests in rooms which adjoin to the same bathroom are assigned respectively to same-gender guests. Individual sinks/mirrors are in your own rooms; showers and toilets are located in the adjoining bathroom. The doors to these bathrooms lock both ways to ensure your privacy. **LOCK BATHROOM WHEN IN USE, THEN UNLOCK THE BATHROOM SO IT CAN REMAIN AVAILABLE TO THE GUEST NEXT DOOR.**
- **Other:** Alarm clocks, refrigerators and coffee pots are provided in most rooms.

**Attire:** Attire for the week is business casual. No uniforms are necessary.

**Working Out:** Two possibilities, both within driving distance from the lodging quarters.

1. A **workout room** with weights, machines, elliptical training equipment and treadmills. TV available. Located at the Post Headquarters, part of the TACC Building (building 11-1 on Artillery Road), SE entrance. Reliable hours are 5 a.m. – 10 p.m., but personnel claim the building is open 24/7. If unable to enter, all Security to ensure open doors. If you would like to walk or run indoors, the TACC building has a drill floor for this purpose. Enter the main doors, take an immediate left, go through the cafeteria, enter Men's or Women's locker room, and proceed to Workout Room. At the north end of the hallway of the M
2. **Wellness Center.** A workout room with weights, machines, elliptical training equipment and treadmills. TV available. Building 10-67, located on Stutz Avenue.

Note: Billeting office personnel, located in the Education Center, can issue you a key to Bldg. 10-67. Inquire upon check-in whether a key will be necessary, and for exact hours.

**Internet Access:** You will have wireless internet access in your lodging quarters. If you have questions about or problems with this room feature, please see the personnel at the information desk at the Education Center. In addition, the Internet Café desktop computers at the Education Center, first floor, may be used. Wireless capability also is available at the Snack Bar and PX.

**PX/Commissary Access:** We will pre-arrange for class participants to be eligible to visit the PX for non-military merchandise at the commissary. Hours of operation are Tues.– Fri., 10 a.m. – 5 p.m.

**Itinerary:** Please be prepared to attend training into the evening.

**Payment for training:** Payment is due prior to the start of training.

**Please note our Cancellation Policy:**

Individuals who cancel less than two weeks in advance will be subject to paying the full cost of training, including room and board. Substitutions may be made subject with the approval of the Minnesota Chiefs of Police Association executive director. **Individuals who fail to cancel and do not attend the class or honor the Cancellation Policy will also be invoiced the full amount.**